



Republic of the Philippines
 Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BENGUET
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July 22, 2019

**To: Education Program Supervisor
 PSDSs and DICs
 Selected Secondary School Heads
 Section Heads**

JUL 23 2019

**From: Marie Carolyn B. Verano, CESO VI
 Schools Division Superintendent**

**Subject: Orientation on Quality Assurance Technical Assistance and
 Monitoring and Evaluation (QATAME) Tools**

1. A three-day Division Orientation on the Quality Assurance Technical Assistance Monitoring Evaluation (QATAME) will be held at BSU Chrysanthemum on August 7-9, 2019.
2. The objective of this orientation is for the division and district personnel to be acquainted on the conduct of QATAME in trainings and other similar interventions.
3. Participants are the following:

Participants	Number
SDS	1
ASDS	1
Chiefs	2
EPS	11
PSDSs and DICs	14
Secondary School Head (1 per district)	14
SM&E	3
HRD	2
SMME	2
Physical Facilities	2
H & N	2
Planning and Research	2
ITO	1
Supply Officer	1
Youth Formation	2
TOTAL	60

4. Travel expenses relative to the participation to said activity will be charged to local funds while meal and snacks will be charged against HRD funds subject to usual accounting and auditing rules and regulations.
5. For information and compliance of all concerned.